

INFORMATION FOR FACULTY TEACHING NEXUS COURSES

NEXus began as a partnership among select Western universities offering doctoral programs in nursing (PhD and DNP) to make courses available by distance to students enrolled in other academic collaborating institutions. Today, NEXus has grown to a nationwide collaboration with a membership of 16 institutions spanning from the East Coast to Hawaii. NEXus is administered by the [Western Institute of Nursing](http://www.winnexus.org). The NEXus website <http://www.winnexus.org> provides information about the collaboration; the courses being offered; and how students can register and enroll.

If you are teaching a course that will include NEXus students, the following information will be helpful to you:

- The NEXus Campus Faculty Coordinator and Campus Staff Coordinator – are your primary contacts for NEXus information:

NEXus Contact	Name	Phone and email
Name of University		
Faculty Coordinator		
Staff Coordinator		

- Prospective NEXus students wishing specific information for courses listed for NEXus offerings at this university typically contact the Campus Staff Coordinator who will provide information and refers the student to the course instructor. Prospective students may contact the course instructor directly.
- Prospective students needing information about course enrollment, the NEXus Common Price, or other administrative issues would contact the NEXus Staff Coordinator (you may also refer your students to this person with questions).
- Each year, the Campus Faculty Coordinator reviews the list of courses to be made available through NEXus. Faculty assigned to the course will be contacted in advance to discuss the inclusion of their course in NEXus and how many seats will be made available.
- The NEXus Course Catalog is always available on the NEXus website: <http://wiche-ice.org/new/?nexuslogin>
- If your course is listed in NEXus, please be prepared to share the following information with prospective students on request:
 - Course description and syllabus to give idea of course content, activities, requirements or prerequisites, assignments, and evaluation strategies.
 - Dates of intensive if applicable.

- The NEXus Staff Coordinator will be in touch with the course instructor to notify you of the students enrolling in your course through the NEXus mechanism. The Campus Staff Coordinator will assist the student with the following: registration and enrollment, access the distance education platform (e.g. Blackboard), and obtain transcripts following the completion of the course.
- As the course instructor you will be asked to integrate the NEXus student into your course as you would other students. All policies of the teaching institution (e.g. drop/add, tuition reimbursement deadlines, grading mechanisms or incomplete grades) will be followed.
- As course instructor you are responsible to record NEXus student grades following the process of the university. The Campus Staff Coordinator will put in place a process to have the transcript sent to the home institution.
- NEXus students will participate in course evaluations as other students. NEXus evaluators may also contact students and teaching faculty for evaluation of the process and satisfaction with their participation in NEXus.
- If you have questions or concerns about any of these processes, please contact the Campus Staff Coordinator or the Campus Faculty Coordinator listed above. Recommendations to improve the process are also welcomed.